



## Transfer of Credit Policies and Articulation Agreements

In accordance with 34 CFR 602.24(e), the Commission must confirm that an “institution has transfer of credit policies that: (1) are publicly disclosed in accordance with section 668.43(a)(11); and (2) include a statement of criteria established by the institution regarding the transfer of credit earned at another institution of higher education.”

Section 668.43(a)(11) states:

- (a) Institutional information that the institution must make readily available to enrolled and prospective students under this subpart includes, but is not limited to-
  - (11) A description of the transfer of credit policies established by the institution which must include a statement of the institution’s current transfer of credit policies that includes, at a minimum-
    - (i) Any established criteria the institution uses regarding the transfer of credit earned at another institution; and
    - (ii) A list of institutions with which the institution has established an articulation agreement.

In addition, the Commission must confirm that any articulation agreements with other educational institutions are readily available to current and prospective students.

*Institutions must provide the following documentation:*

1. Written policies and procedures for making decisions about the transfer of credits earned at other institutions, including all modes of delivery.
2. Public disclosure of the policy for transfer of credit. Document the URL and the catalog location of this information; include other publications, if available.
3. Procedures that indicate the office(s) responsible for the final determination of the acceptance or denial of transfer credit.
4. A published and accessible list of institutions with which the institution has established an articulation agreement. Document the URL and publication location of this information.